



38<sup>th</sup> ANNUAL  
NADD VIRTUAL  
CONFERENCE  
December 1-3, 2021

*A Changing World: Leading, Learning, & Adapting*

## CALL FOR PRESENTATIONS GUIDE

All proposals must be submitted through our online portal, and must include the information outlined here.

We strongly suggest that all presenters review this document and prepare their information before starting the submission process. **Incomplete proposals will not be reviewed and will automatically be rejected.**

We value the perspectives of clinicians, researchers, families, and direct support professionals from anywhere in the world who work within the IDD/MI community and we encourage you to submit a proposal.

**Submission Deadline is 12:00 AM ET, Monday, May 24<sup>th</sup>**

- ✓ **All presentations must be based on literature that demonstrates best practices in the field of dual diagnosis (IDD/MI).**
- ✓ **All presentations should focus on wellness and mental health practices that promote quality life for individuals with dual diagnosis (IDD/MI).**
- ✓ **Best practice clinical models and therapeutic approaches are encouraged**

### Presenter Information

- **Please consult our [Presenter Qualifications and Guidelines](#) resource to ensure you have met all requirements.**
- The primary presenter will receive all NADD correspondence and will be responsible for communicating all information to other presenters on the team.
- The primary presenter will be able to attend the conference free of charge; secondary presenters will receive a 50% off discount code to apply to their registration fee.
- Presenter contact information needed: First Name, Last Name, Credentials, Professional Title, Program, Agency, Street Address, City, State, Zip, Country, Phone, Email (Please include for ALL presenters).
- Upload (1) one-page curriculum vitae or resumé of each presenter. Click here for [curriculum vitae examples](#). Please refer to the Upload Instructions outlined below for multiple document uploads.
- **Note: Each primary presenter may have a maximum of 2 co-presenters.**

**Presenter Disclosure Statement** - All presenters must download, complete, and submit the [Statement of Vested Interest](#).

**Presentation Title** – There is a 6-word maximum.

**Presentation Description** – There is a 300-word maximum. Submitters will be able to copy and paste from a Word document, or type directly into the submission form.

**Presentation Type** – All submitters will need to select the type of session they want to participate in.

1. **Skill building workshop:** 60-minute session with a primary focus on the sharing of information in a focused topic area. Examples of topics are program models, research/evaluation studies, specific treatment methods or services.
2. **Research Symposia:** 60-minute symposium with a primary focus on sharing research findings and implications. Appropriate topics include reporting results and application of basic or applied research studies or program evaluation.

3. **Poster Session:** A poster display provides presenters with the opportunity to share information about original research with other presenters and conference attendees. All posters will be displayed virtually, and detailed uploading and presenting instructions will be sent out in the speaker confirmation packet. Posters will still be evaluated by the NADD Research Committee who will select a Poster Award winner.

**Three (3) Educational Objectives** – Each proposal will need to include three educational objectives in order to be approved for continuing education credits. Please note that Drexel University, the accrediting body, is very critical if word usage. Words such as “learn”, “know”, and “understand” are to be avoided. If you need assistance with verbiage to use or avoid, please click and view the [Educational Objectives](#).

#### Level of Presentation

- Introductory/Beginner
- Intermediate/Advanced
- All

#### Topic Description *(continued on next page)*

- Diagnosis & Assessment (ASD, Anxiety)
- Ethics
- Life Span Issues (Early Intervention, Adolescence, Adults & Aging)
- Family & Caregiver Issues
- Workforce Development (Direct Support Professional, Training)
- Gender Identity & Sexuality
- Research
- Technology Innovations
- Systems Collaboration (Policy Initiatives, Program Models, Funding Innovation, Criminal Justice)
- Transition (Community Living, Employment, Higher Education)
- Treatment (Counseling & Therapeutic Approaches, Trauma Informed Care, Behavior Support, Psychopharmacological Approaches, Substance Use Disorder, Crisis Intervention)
- Other (please specify)

**Upload a One-Page Synopsis of the presentation. This document must include 1-3 annotated references.** *Please refer to the Upload Instructions outlined below.*

#### Please note these basic IT requirements and best practices:

- Wired connection to internet or strong wireless connection
- Camera (via computer or external device)
- Microphone (via computer or external device)
- Presentation environment and background: ensure your presentation environment is free of unwanted clutter or external distractions that could interfere with your presentation or audience viewing.

*With a virtual presentation it is imperative to plan ahead for potential technical issues. We recommend running through your presentation several times prior to presenting, and developing a plan to address technical issues if they arise. All confirmed presenters will be provided a Virtual Presenter Toolkit with information about the virtual platform as well as dates for training sessions.*

#### Upload Instructions:

Submitters are required to upload the following documents as instructed above:

- (1) one-page curriculum vitae or resumé for each presenter
- Completed Statement of Vested Interest for each presenter
- One-Page synopsis of the presentation

The online submission portal can only accept a one-time upload, therefore, please scan all of the required documents into one pdf file to upload.

#### Questions:

If you have any questions regarding the submission process or information provided, please contact the NADD Conference Planning Office by emailing [info@delaneymeetingevent.com](mailto:info@delaneymeetingevent.com) or calling 802-865-5202.