

# NADD ANNUAL CONFERENCE CALL FOR PRESENTATIONS GUIDE

The 2023 NADD Annual Conference will be held **in person December 13 – 15 at the Loews Vanderbilt Hotel and Conference Center in Nashville, Tennessee**. NADD will be seeking continuing education credits through the Southern Regional Area Health Education Center (AHEC) and the State of Minnesota Department of Human Services. Their presentation requirements are outlined below.

All proposals must be submitted through our online portal, and we strongly suggest that all presenters review this document with supporting information and prepare their information before starting the submission process.

**Incomplete proposals will not be reviewed and will automatically be rejected.**

We value the perspectives of clinicians, researchers, families, and direct support professionals from anywhere in the world who work within the IDD/MI community and we encourage you to submit a proposal.

## **Submission Deadline is 12:00 AM ET, Sunday, April 16th**

- ✓ **All presentations must be based on literature that demonstrates best practices in the field of dual diagnosis (IDD/MI).**
- ✓ **All presentations should focus on wellness and mental health practices that promote quality life for individuals with dual diagnosis (IDD/MI).**
- ✓ **Aside from the list below, presentation proposals focusing on direct support, clinical practice or social workers specializing in homelessness, shelters, justice systems, and addiction are encouraged and will receive first consideration.**
  - Diagnosis & Assessment (ASD, Anxiety)
  - Ethics
  - Life Span Issues (Early Intervention, Adolescence, Adults & Aging)
  - Family & Caregiver Issues
  - Workforce Development (Direct Support Professional, Training)
  - Gender Identity & Sexuality
  - Technology Innovations
  - Program Models, Funding Innovation, Criminal Justice)
  - Transition (Community Living, Employment, Higher Education)
  - Treatment (Counseling & Therapeutic Approaches, Trauma Informed Care, Behavior Support, Psychopharmacological Approaches, Substance Use Disorder, Crisis Intervention)
  - Other

### **PRESENTER REQUIREMENTS**

- Each primary presenter may have a maximum of **two** secondary presenters.
- The primary presenter will receive all NADD correspondence and will be responsible for communicating all information to other presenters on the team.
- The primary presenter will receive a 50% conference registration fee discount; secondary presenters will receive a 25% discount.
- If approved, all session power point presentations will need to be submitted for review before November 27<sup>th</sup>.

**The following list of requirements is for ALL presenters:**

- **Contact Information:** First Name, Last Name, Credentials, Professional Title, Program/Agency, Street Address, City, State, Zip, Country, Phone, Email
- **Single Page Curriculum Vitae or Resumé:** Click here for [curriculum vitae examples](#).
- **Presenter Disclosure Statement:** Presenters must download, complete, and submit the [Statement of Vested Interest](#).
- **PLEASE NOTE: NADD is now offering BCBA credits.** For a session to be approved for credit, one of the presenters must be BCBA certified. *This is an optional element and should not deter from submitting a proposal.*

**PROPOSAL REQUIREMENTS**

- **Presentation Title:** There is a 10-word maximum.
- **Presentation Description:** There is a 500-word maximum. Submitters will be able to copy and paste from a Word document, or type directly into the submission form.
- **Presentation Type:** All submitters will need to select the type of session they want to present.
  - **Skill building workshop:** 60-minute session with a primary focus on the sharing of information in a focused topic area. Examples of topics are program models, research/evaluation studies, specific treatment methods or services.
  - **Research Symposia:** 60-minute symposium with a primary focus on sharing research findings and implications. Appropriate topics include reporting results and application of basic or applied research studies or program evaluation.
  - **Poster Session:** A poster display provides presenters with the opportunity to share information about original research with other presenters and conference attendees. All posters will be displayed virtually, and detailed uploading and presenting instructions will be sent out in the speaker confirmation packet. Posters will still be evaluated by the NADD Research Committee who will select a Poster Award winner.
- **Three (3) Learning Objectives:** Each proposal will need to include **three** learning objectives in order to be approved for continuing education credits. ***Please note that Southern Regional Area Health Education Center (AHEC), the accrediting body, is very critical of word usage. Words such as “learn”, “know”, and “understand” are to be avoided.*** If you need assistance with verbiage to use or avoid, please click and view the [Educational Objectives](#).

**Level of Presentation:** Please refer to the [Session Level Guidelines](#) to help determine your level.

- Basic
- Intermediate
- Advanced

**Presentation Synopsis:** A one-page synopsis with 3 references within the past 5 years from evidence-based source is required. Please refer to the [APA Publication Manual](#) for author citation instructions.

**Questions:**

If you have any questions regarding the submission process or information provided, please contact the NADD Conference Planning Office by emailing [info@delaneymeetingevent.com](mailto:info@delaneymeetingevent.com) or calling 802-865-5202.

[CLICK HERE TO GO TO THE ONLINE SUBMISSION SYSTEM](#)